



KENYA RAILWAYS STAFF RETIREMENT BENEFITS SCHEME
MINUTES FOR THE MEMBERS 10TH ANNUAL GENERAL MEETING
HELD ON DECEMBER 5TH, 2023 AT ACK CATHEDRAL, NAIROBI.

BOT MEMBERS PRESENT

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| 1. Mr. Martin Mogwanja | Chairperson |
| 2. Mr. James Kanyeki | Trustee |
| 3. Mr. Elijah Mokaya | Trustee |
| 4. CPA. Jacqueline M'mboga | Trustee |
| 5. CS.Dennis Aroka | Trustee/Trust Secretary |

ABSENT WITH APOLOGY

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| 1. Mr.Philip Mainga | KRC Managing Director |
| 2. CHRP Asava Kadima | Trustee |
| 3. Ms. Nancy Sang | Trustee |

IN ATTENDANCE

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| 1. CS Isaac Sila | Scheme Chief Executive Officer |
| 2. Mr. Nicholas Ithondeka | Fund manager (Cop Trust) |
| 3. CPA Dominic Nzuki | Ronalds LLP |
| 4. CPA Everlyne Kanjagwa | Ronalds LLP |
| 5. Ms. Cecilia Okoth | KCB Custodian |
| 6. Mr. Jackson Nguthu | Retirement Benefits Authority |
| 7. Ms. Caroline Wabwire | Retirement Benefits Authority |
| 8. Mr. Aaron Labarakwe | Retirement Benefits Authority |
| 9. Mr.John Mutwiwa | KRC (Sponsor) |



MINUTE NO. 01/05/12 OF 2023 –OPENING REMARKS AND ADOPTION OF THE MEETING AGENDA

- After confirming the presence of a quorum Chairman brought meeting to order and welcomed everyone present to the meeting at 10.10 A.M.
- Meeting commenced with a word of prayers from Mohammed Omutiti and Pastor John Chumbe.
- Chairman did introductions of the BOT members present, Service providers and the regulator.
- The agenda of the meeting was adopted after being proposed by Mr.Matthew Toikong and seconded by Mr.James Omuruse.

MINUTE NO. 02/05/12 OF 2023 – PREVIOUS MINUTES

The minutes of the last AGM were confirmed as true record of that meeting. This resolution was passed after being proposed by Mr.Chami and seconded by Mr.Albert Simuya.

MINUTE NO. 03/05/12 OF 2023 – TRUSTEE’S REPORT

- This report started by honoring the late Trustee Mr.Henry Toili and noted that his contribution to the Scheme was immense.
- The Chairman thanked all the pensioners, staff, service providers and RBA representatives for attending the AGM. Chairman informed the meeting that the Trustees had travelled all over the country during member awareness to meet the pensioners, share and explain to them on the happenings of the Scheme.
- Members were taken through the Trustees report which had been shared with the pensioners and was available in the Scheme website.



The following were the reported Scheme challenges;

1. It was reported that Scheme was in excess of land assets which produce rental income which was not stable. Further it was reported that the regulator had advised on maintaining a ratio of 70% (Liquid assets) and 30% (land assets) which the scheme has been struggling to attain. This is what has made the Scheme to have unqualified opinion on the audited financial statements.
2. It was reported that the Scheme houses were in a dilapidated state and the scheme did not have resources to renovate them.
3. It was reported that the scheme was facing perennial litigations which have been very expensive to the scheme in addition to crippling the operations of the Scheme especially where Scheme is not able to dispose off her assets.
4. It was reported that the National Government and other Government institutions were still owing Scheme a lot of funds and even though concerted efforts have been put in place the Scheme has not been successful to collect all of these debts.
5. It was reported that there were challenges in rent collections due to cartels and gangs, political interferences and this had seen the rental collections going down month after another.

MINUTE NO. 04/05/12 OF 2023 – SPONSOR'S REPORT

- a) The sponsors report was presented by Mr. Job Ottawa (GM research, CT and planning) this was because the KRC Chairman and MD were held up by other pressing duties.
- b) It was reported that the sponsor was committed in ensuring that the Scheme meets the monthly pension payments by being available to assist the Scheme whenever there is a deficit.



- c) It was reported that the sponsor was in the process of acquiring some of the Scheme properties including Block D, Goodshed and land at the HQ which will improve the liquidity position of the Scheme.
- d) It was reported that the Sponsor will continue assisting the Scheme in getting title deeds for those properties which do not have title deeds.
- e) Sponsor acknowledged always receiving the quarterly sponsors report on time and as requested in some of the reports Sponsor will ensure Scheme gets value for all properties sold to the National Government.
- f) Sponsor requested pensioners to cease and desist the habit of taking Scheme to court on matters that can be solved internally. Sponsor insisted that no case that should arise when Scheme is disposing properties since this will delay payments.
- g) It was reported that Sponsor will continue appointing Trustees on time for smooth running of the Scheme.
- h) It was reported that Sponsor was saddened by the death of the late Trustee Henry Toili and promised to support fully the upcoming elections.
- i) It was reported that Sponsor requested pensioners to cease and desist from taking Scheme to National government offices and the regulator on matters that can be solved internally.

MINUTE NO. 05/05/12 OF 2023 – FUND MANAGER REPORT

The Fund Managers' report was presented to pensioners. It was reported that the Scheme had not invested due to liquid challenges was expected to be addressed in future.

MINUTE NO. 06/05/12 OF 2023 - CUSTODIAN REPORT

It was reported that their role was to secure the Scheme assets and funds. They confirmed that they have been collecting and holding the Scheme financial assets and have ensured all the Scheme assets are safe.



MINUTE NO. 07/05/12 OF 2023 - PRESENTAION OF FINANCIAL STATEMNETS

It was reported that though the financial statements were qualified they presented a true and fair value of the scheme and proper reports and books had been kept by the Scheme.

It was reported that the questions that had been raised by the auditors in the management letter had been answered by management.

MINUTE NO. 08/05/12 OF 2023 – RBA REPORT

- a. RBA presentation was done by Mr.Nelson Nguthu who conveyed a message of condolence from the RBA CEO and the entire Authority to the loss of the late Trustee.
- b. It was reported that in his report that the Authority had noted that the Scheme Trustees were very transparent in their Scheme business which was quite encouraging.
- c. Trustee were commended for being able to conduct AGM within four months after the last one.
- d. It was reported that Scheme was non-compliant on the asset to liquid ratio and Scheme was encouraged to continue selling properties in order to meet the immediate liquidity needs of the Scheme.
- e. It was reported that there will be need to increase pension once the liquidity position of the Scheme improves.
- f. Pensioners were requested to continue supporting the Scheme fully and avoid litigations which was greatly inconveniencing other innocent pensioners

MINUTE NO. 09/05/12 OF 2023 – TRUSTEE’S REMUNERATION

The KRC extract of the 430th Minutes were read to pensioners which had approved Scheme request on increase of Trustees allowances. This increase of Trustees allowances was unanimously passed after proposal by Matthew Toikong and Seconded by Boniface Ngola.

MINUTE NO. 10/05/12 OF 2023 - END OF MEETING

There being no other business to transact, the meeting ended at 13:43 p.m. with a word of prayer.

Confirmed this day of 2024

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CHAIRMAN

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TRUST SECRETARY

